



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
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NGB-ZC-PMO

SEP 13 2005

MEMORANDUM FOR

Director, Army National Guard
Director, Air National Guard
Director, Joint Staff

SUBJECT: Project *Minuteman*

1. I strongly endorse Project *Minuteman* and the Performance Management Office (PMO) that was established to link strategy with the resources needed to enhance the readiness of the National Guard. Project *Minuteman* directly supports the process of transforming the National Guard Bureau into a more effective organization in support of the Department, Combatant Commands, Services, Governors and our Adjutants General. The goal is to achieve full operational capability by FY 2006 with the end state strategically linking National Military Strategy (NMS), Secretary of Defense and Chairman Joint Chiefs of Staff directives through the National Guard Strategic Plan to all National Guard day-to-day activities.
2. Project *Minuteman* will serve as a powerful enabler to help institutionalize the National Guard's role in NMS by creating a comprehensive *Minuteman* Knowledge System. Project *Minuteman* will facilitate the National Guard Bureau to become even more relevant in its strategically linked role of contributing to our national security.
3. I ask that you and your staff become active participants in Project *Minuteman*. The PMO is assigned under my Assistant with COL Steve Sarcione serving as the project lead. Accordingly, I have directed COL Sarcione to provide you an overview brief within the next 30 days. Our timeline is aggressive, but achievable. I remain committed to creating a joint, strategically linked, process-oriented organization that is fully capable of meeting our nation's needs.

A handwritten signature in black ink, appearing to read "H Steven Blum", is positioned above the typed name.

H STEVEN BLUM
Lieutenant General, US Army
Chief, National Guard Bureau